

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
**COMMISSION OF ASSEMBLY**  
Audio-Visual Conference via Zoom.com **Saturday,**  
**February 15, 2020**

CONVENE The meeting was called to order at 9:30 a.m. by Commission of Assembly Chair Joshua.

ROLL Those present, absent (A), excused (E) and those attending via the internet or telephone (T) are indicated below:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

TE Joshua Yee – CoAC - PA  
RE Pat Niles – SMOD - LR  
TE Suzanne Malloy – SVMOD – SB  
TE Mark Hong – SC/SE - LR  
RE Bill Hughes – Treasurer – SB

Commissioner Members

RE Sue Currie – LR  
RE Frances Lin – SD  
TE N'Yisreal Watts-Afriyie – SG  
Vacancy

Diversity Members

E RE Elizabeth Hicks – PA  
E RE Hagar Benitez – LR  
TE David Won – PA

Presbytery Executives/Designees

RE Sandy Thoits – SB \*  
E TE Ken Baker – SF  
TE Michael Mudgett – SD  
E TE Linda Culbertson – PA  
E TE Lee Ireland – RS  
TE Wendy Tajima – SG  
TE Forrest Claassen – LR

Ecclesiastical Chairs

RE Martha Kadue – PA  
RE Sharon Wakamoto – LR  
E TE Sylvia Karcher – RS

Also Present

RE Fried Wilson – Synod Staff  
Joanne Yi-Bortfeld – Synod Staff  
\* designee

Opening Prayer TE Joshua Yee opened the meeting with a reading from Matthew 25 with a short reflection on the verses and then an opening prayer.

REPORT OF THE STATED CLERK Stated Clerk Mark Hong presented a written report.

Quorum The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present, a quorum being defined as 12 of the 22 members of the commission with at least 4 TE present, 4 RE present and 5 presbyteries represented.

Agenda It was VOTED to approve the agenda.

Approval of Minutes It was VOTED approve the Commission of Assembly meeting of October 12 and December 14, 2019, as distributed.

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Seating of  
Corresponding  
Members and Guests

There were no persons present that needed to be seated.

Meeting of the  
Corporation and  
Election of Officers

The Commission VOTED to adjourn the Commission and convene as the trustees to hold the Annual Meeting of the corporation and elect the officers of the corporation.

It was VOTED to elect the following officers:

President/Commission of Assembly Chair	TE Joshua Lee
Stated Clerk and Corporate Secretary	TE Mark Hong
Treasurer	RE Bill Hughes
Moderator	RE Pat Niles
Vice-Moderator	TE Suzanne Malloy

It was then VOTED to reconvene as the Commission of Assembly.

For Information

The following items were reported for information

Resignation

CoA Member RE Elizabeth Hicks (PA) has submitted a letter of resignation due to the need to cut back some of her commitments.

2020 Synod Minute Review

As approved by the 2019 Assembly, the former moderator, Joshua Yee, has approved the minutes from 2019 for the purpose of presenting them for the Synod Minute Review

2018 and 2019 minutes have been forwarded to the Stated Clerks of Synod of the Sun and Synod of the Covenant for peer review. The Synod Stated Clerks are scheduled to gather in Kansas City on March 16-17 to finalize the review.

Orientation Session for Commissioners to General Assembly

April 25 - Time and Place TBD

Dates for 2020 Meetings

The Commission of Assembly:

June 6, October 10, December 5 (if needed)

The Assembly:

November 14 (Saturday) – may be rescheduled due to a conflict

TREASURER'S  
REPORT

Treasurer RE Bill Hughes presented a report on the Synod's financial results as of December 31, 2019. The report is provided in Attachment 1. He reported that actual expenses were below budget

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in most of the categories and per capita collections were higher than projected. One of the reports shows the positive impact that the performance of the financial markets has had on the Synod's major investment accounts. As one example, the Wilshire Properties Fund had beginning balance last year of \$4.510 million and an ending balance of \$5.242 million. This was after withdrawals totaling \$275,000 for the 2019 budget draw and \$31,257 in management fees. Similarly, the value of the Church Development Fund increased by about \$442,000 even through grants totaling about \$239,000 were awarded during the year.

MissionInsite Funding  
Proposal

**Background:** For the last three years the Synod has contracted with MissionInsite to allow the Synod's presbyteries to have access to the company's software packages at a annual cost of \$10,496. These programs provide their staffs and churches with demographic data on the surrounding neighborhoods that can valuable in planning new church developments and church redevelopements.

The contract is up for renewal for the 2020-2023 period. MissionInsite has proposed a new three-year agreement at a cost of \$8,979 per year which includes a 15% discount based upon the number of churches in each presbytery. A poll of the presbytery executives indicated that there was still interest in having this service available. A copy of the contract is included in Attachment 2.

There was some concerns raised about the number of churches that were used in determining the pricing particularly with one presbytery where the number was higher than it should be. It was agreed that the presbyteries would review the number of churches used for the price quote. Mark Hong will go back to the company and see if they would offer a price reduction based upon a lower number of churches.

It was VOTED to approve a three-year contract (2020-2022) at a cost of up to \$10,000 per year with the funds drawn from the Church Development Fund.

ADJOURNMENT

As there was no new business, the Moderator asked RE Pat Niles to close the meeting with prayer and the meeting was adjourned at 10:20 a.m.

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Mark Hong, Stated Clerk

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Fried R. Wilson, Journal Clerk

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**ATTACHMENT 1**

**FINANCIAL REPORT AS OF DECEMBER 31, 2019**

**UNAUDITED**

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**Synod of Southern California Hawaii**  
**Operating**  
**Budget vs Actuals**  
**December 31, 2019**  
**(Unaudited)**

	Actual	Budget	\$ Remaining	% Remaining
<b>Income</b>				
52000 Per Capita				
52100 Los Ranchos (Qtr)	27,382.80	27,383.00	0.20	0%
52110 Pacific (Mth)	27,724.80	27,705.00	(19.80)	0%
52120 Riverside	612.02	9,177.00	8,564.98	93%
52130 San Fernando (Qtr)	10,197.93	13,597.00	3,399.07	25%
52140 San Gabriel (Mth)	18,690.00	18,690.00	-	0%
52150 Santa Barbara	9,896.08	12,871.00	2,974.92	23%
52160 San Diego (Mth)	20,304.18	30,595.00	10,290.82	34%
52990 Uncollectible PCA		(45,000.00)	(45,000.00)	100%
Total 52000 Per Capita	114,807.81	95,018.00	(19,789.81)	-21%
55580 Revenue for Gen Use			-	
50110 Investment Dividend/Interest	11,723.06	11,600.00	(123.06)	-1%
55570 Wilshire Properties Reserve Fund	275,000.00	324,866.00	49,866.00	15%
Total 55580 Revenue for Gen Use	286,723.06	336,466.00	49,742.94	15%
Total Income	401,530.87	431,484.00	29,953.13	7%
Gross Profit	401,530.87	431,484.00	29,953.13	7%
<b>Expenses</b>				
60000 Expenses			-	
62990 Miscellaneous Expenses	100.00	300.00	200.00	67%
Total 60000 Expenses	100.00	300.00	200.00	67%
62100 Payroll			-	
62110 Salaries & Wages - Administrative	214,994.81	224,386.00	9,391.19	4%
62111 Salaries & Wages -REPL	6,901.20	6,901.00	(0.20)	0%
62120 Pension & Medical	63,359.10	69,900.00	6,540.90	9%
62130 FICA	8,951.04	9,847.00	895.96	9%
62140 Workers Compensation	1,340.99	2,050.00	709.01	35%
62150 Study Leave	3,000.00	3,000.00	-	0%
Total 62100 Payroll	298,547.14	316,084.00	17,536.86	6%
62300 Operating Expenses			-	
62310 Office Supplies	597.67	1,500.00	902.33	60%
62315 Postage & Delivery	139.64	500.00	360.36	72%
62320 Communication	7,499.22	9,500.00	2,000.78	21%
62325 Equipment Maintenance		500.00	500.00	100%
62330 Equipment Leases	7,089.64	7,000.00	(89.64)	-1%
62333 Equipment Purchased	142.34	2,000.00	1,857.66	93%
62335 Rent	1,740.00	2,100.00	360.00	17%
62340 Utilities	6,520.00	6,500.00	(20.00)	0%
62345 Gen Liab & Prop Ins	1,700.00	2,200.00	500.00	23%

**Synod of Southern California Hawaii**  
**Operating**  
**Budget vs Actuals**  
**December 31, 2019**  
**(Unaudited)**

62350 Taxes, Licenses & Fees	254.60	200.00	(54.60)	-27%
62355 Dues & Subscriptions	502.39	300.00	(202.39)	-67%
62515 Bank		300.00	300.00	100%
Total 62300 Operating Expenses	26,185.50	32,600.00	6,414.50	20%
62400 Meetings			-	
62360 Exec Mileage & Travel	23,482.28	22,000.00	(1,482.28)	-7%
62370 Employee Mile & Travel	905.94		(905.94)	
62401 General & Admin		500.00	500.00	100%
62403 Commission Of Assembly	442.90	1,600.00	1,157.10	72%
62404 Work Groups		400.00	400.00	100%
62405 Polity & Records	395.69	300.00	(95.69)	-32%
62406 Committee on Rep & Nominations		300.00	300.00	100%
62407 Permanent Judicial Commission		1,500.00	1,500.00	100%
62409 Synod Assembly	1,162.82	3,000.00	1,837.18	61%
62411 Synod Moderator	2,154.89	1,500.00	(654.89)	-44%
Total 62400 Meetings	28,544.52	31,100.00	2,555.48	8%
62550 Professional Services			-	
62200 Personnel Costs	1,762.50		(1,762.50)	
62500 Audit	7,500.00	8,500.00	1,000.00	12%
62510 Legal	855.00	8,000.00	7,145.00	89%
62551 Payroll Fee	2,419.55	900.00	(1,519.55)	-169%
62552 Website Maintenance	2,750.00	3,000.00	250.00	8%
62553 Hardware & Software Maintenance	1,374.97	2,000.00	625.03	31%
62800 Training Expenses	6,767.54	14,000.00	7,232.46	52%
62810 Staff Support		300.00	300.00	100%
Total 62550 Professional Services	23,429.56	36,700.00	13,270.44	36%
62750 Special Program			-	
62710 Monte Vista Grove Fndraiser	1,600.00	1,200.00	(400.00)	-33%
62751 Presbytery of Pacific - HI Delegates	5,063.30	3,500.00	(1,563.30)	-45%
62752 So California Christian Forum	9,166.63	10,000.00	833.37	8%
Total 62750 Special Program	15,829.93	14,700.00	(1,129.93)	-8%
Total Expenses	392,636.65	431,484.00	38,847.35	9%
<b>Net Operating Income</b>	<b>8,894.22</b>	<b>-</b>	<b>(8,894.22)</b>	



**Synod of Southern California Hawaii**  
**Special Funds**  
**Budget vs Actuals**  
**December 31, 2019**  
**(Unaudited)**

	Actual	Budget	\$ Remaining	% Remaining
<b>Income</b>				
55000 Restrict Program Funds			-	
55110 Chaplaincy-PF Gregory & Olmstead	59,372.13	57,500.00	(1,872.13)	-3%
55120 JPIC - Chase Restricted	3,690.01	12,000.00	8,309.99	69%
55130 REPL - Chase Restricted	22,739.94	30,000.00	7,260.06	24%
55140 Unrestricted Reserve 1075491	43,206.19	17,500.00	(25,706.19)	-147%
55155 KPC Grant - Chase Restricted	10,800.00		(10,800.00)	
55160 Foundation Pass Through Grants	31,786.07	57,000.00	25,213.93	44%
Total 55000 Restrict Program Funds	171,594.34	174,000.00	2,405.66	1%
Total Income	171,594.34	174,000.00	2,405.66	1%
<b>Expenses</b>				
61000 Program Services			-	
61100 JPIC	2,612.00	12,000.00	9,388.00	78%
61200 Racial Ethnic Pastoral Leadership	12,000.00	30,000.00	18,000.00	60%
61300 Chaplaincy Consortium	57,500.04	57,500.00	(0.04)	0%
61600 Missioninsite	10,496.00	17,500.00	7,004.00	40%
Total 61000 Program Services	82,608.04	117,000.00	34,391.96	29%
61700 Foundation Pass Through Grants		900.00	900.00	100%
61710 Witness for Peace	14,221.71	18,700.00	4,478.29	24%
61720 Union Station Foundation	7,268.36	11,900.00	4,631.64	39%
61730 Franciscan Friars JPIC	7,268.36	7,200.00	(68.36)	-1%
61740 La Casa de SG Comm Center	591.27	600.00	8.73	1%
61750 Presbyterian Women	451.65	500.00	48.35	10%
61760 Monte Vista Grove Home		4,100.00	4,100.00	100%
61770 Westminster Garden		1,100.00	1,100.00	100%
61780 Camp & Conference Grants		11,700.00	11,700.00	100%
61790 Zephyr Point Conference Center		200.00	200.00	100%
61795 Living John Edwards Heirs		100.00	100.00	100%
Total 61700 Foundation Pass Through Grants	29,801.35	57,000.00	27,198.65	48%
61990 Non Budgeted Restricted			-	
61400 Congregational Partnering Grants	190,250.00		(190,250.00)	
61504 La Casa de San Gabriel Community Center	6,000.00		(6,000.00)	
61540 Unrestricted Fund	48,500.00		(48,500.00)	
61550 Church Development	5,500.00		(5,500.00)	
61610 Ciclica	50,000.00		(50,000.00)	
61800 KPC Grant	6,800.00		(6,800.00)	
Total 61990 Non Budgeted Restricted	307,050.00	-	(307,050.00)	
70000 Other Restricted Revenue & Non-Budgeted Revenue				
70115 Investment Revenue-Temp Restrocted	(19,542.44)		19,542.44	
70120 Revenue Reinvested-Church Dvlpmnt Fund	(681,951.61)		681,951.61	
70135 Revenue Reinvested-Gen And Adm	(50,325.36)		50,325.36	
70150 Revenue Reinvested - Langlie	(4,423.70)		4,423.70	
70155 Revenue Reinvested - Edwards	(3,768.43)		3,768.43	
70160 Reinvested Revenue - So Cal Fndtn	(36,075.29)		36,075.29	
70000 Other Restricted Revenue & Non-Budgeted Revenue	(796,086.83)	-	796,086.83	-

**Synod of Southern California Hawaii**  
**Special Funds**  
**Budget vs Actuals**  
**December 31, 2019**  
**(Unaudited)**

72600 Grants			
72603 Congregational Partnering Grants	(1,549.61)		1,549.61
Total 72600 Grants	(1,549.61)	-	1,549.61
72900 Depreciation	953.28		(953.28)
73000 Donations-Temporarily Restricted			-
73100 REPL Donations	(12,000.00)		12,000.00
Total 73000 Donations-Temporarily Restricted	(12,000.00)	-	12,000.00
76000 Unrealized Gain (Loss) On Investment			-
76100 Unrealized Gain (Loss) Unrestricted	(129,066.20)		129,066.20
76110 Unrealized Gain (Loss) Unrestricted-Council Assigned	(1,006,746.01)		1,006,746.01
76130 Unrealized Gain (Loss) Permanently Restricted	(1,731.64)		1,731.64
Total 76000 Unrealized Gain (Loss) On Investment	(1,137,543.85)	-	1,137,543.85
Total 70000 Other Restricted Revenue & Non-Budgeted Revenue	(1,946,227.01)	-	1,946,227.01
80000 Fund Transfer Out			-
80110 Funds Transfer Out-Chaplaincy	33,541.69		(33,541.69)
80160 Funds Transfer Out-Other Grants	22,800.00		(22,800.00)
80170 Funds Transfer Out-Wilshire Properties Reserve Fund	275,000.00		(275,000.00)
80180 Fund Transfer Out-Restricted to Gen Fund	5,293.18		(5,293.18)
Total 80000 Fund Transfer Out	336,634.87	-	(56,341.69)
Total Expenses	(1,190,132.75)	174,000.00	1,644,425.93
<u>Net Special Fund Income</u>	<u>1,361,727.09</u>	<u>-</u>	<u>(1,361,727.09)</u>

**The Synod of Southern California and Hawaii**  
**Balance Sheet as of**  
**December 31, 2019**  
**(Unaudited)**

**ASSETS**

Current Assets

Bank Accounts

10000 Cash & Cash Equivalents

10100 Operating - Chase 786622956 117,316.46

10110 Restricted - Chase 3380085208 260,159.30

Total 10000 Cash & Cash Equivalents 377,475.76

10200 Short Term Investments

10220 Presbyterian Investment & Loan Program 1,175,101.70

Total 10200 Short Term Investments 1,175,101.70

Total Bank Accounts 1,552,577.46

Accounts Receivable

11000 Accounts Receivable (A/R)

11010 Per Capita Receivable 50,283.11

11015 Allowance for Bad Debts (57,465.86)

11020 Accounts Receivable-Others 194.53

11030 Investment Income Receivable 25,135.81

Total 11000 Accounts Receivable (A/R) 18,147.59

Total Accounts Receivable 18,147.59

Other Current Assets

12000 Prepaid Expenses

12100 Prepaid Insurance 1,694.25

12200 Other Prepaid Expenses -

Total 12000 Prepaid Expenses 1,694.25

13000 Other Current Assets

13001 Accounts Receivable-Others 31,697.12

21999 Allowance for Bad Debts (1,235.00)

Total 13000 Other Current Assets 30,462.12

Total Other Current Assets 32,156.37

Total Current Assets 1,602,881.42

**The Synod of Southern California and Hawaii**  
**Balance Sheet as of**  
**December 31, 2019**  
**(Unaudited)**

Other Assets

20000 Long Term Assets

21000 Notes Receivables/Mortgage Grants

21100 Notes Receivable 57,465.78

21200 Mortgage Grants -

Total 21000 Notes Receivables/Mortgage Grants 57,465.78

22000 Unrestricted Investments - NCF

22100 Unrestricted Reserve 1075491 916,953.94

22200 Ecclesiastical Reserve 107018 28,356.95

22300 Oiko Credit 109100000069 100,001.87

Total 22000 Unrestricted Investments - NCF 1,045,312.76

23000 Unrestricted Investments- NCT Council Assigned

23100 NCTC - Wilshire Reserve 506083000164 5,241,544.10

Total 23000 Unrestricted Investments- NCT Council Assigned 5,241,544.10

24000 Temporarily Restricted Investments NCF

24100 Church Development Fund 1038031 3,915,022.90

24200 Southern California Foundation 1060390 231,970.91

24300 Langlie Fund 1033134 28,444.98

24400 Edwards Fund 1033232 24,231.16

24500 Life Income Plans - Paid in Lump Sums 27,331.67

Total 24000 Temporarily Restricted Investments NCF 4,227,001.62

25000 Permanently Restricted Funds

25100 Pooled Presbyterian Foundation Accounts 2,604,863.88

25200 Life Income Plans - Est. Permanent Funds 24,038.60

Total 25000 Permanently Restricted Funds 2,628,902.48

26000 Property Held for Investment -

27000 Fixed Assets

27100 Furniture and Equipment 34,719.27

27200 Accumulated Depreciation (34,719.48)

Total 27000 Fixed Assets (0.21)

Total 20000 Long Term Assets 13,200,226.53

Total Other Assets 13,200,226.53

**TOTAL ASSETS 14,803,107.95**

**The Synod of Southern California and Hawaii**  
**Balance Sheet as of**  
**December 31, 2019**  
**(Unaudited)**

**LIABILITIES AND EQUITY**

Liabilities

Current Liabilities

Accounts Payable

30000 Accounts Payable (A/P)	2,426.55
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Total Accounts Payable	2,426.55
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Other Current Liabilities

31000 Other Current Liabilities

31100 Accrued Expenses

31200 Vacation / PTO Accrual	9,557.85
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31300 Flexible Spending Account	379.60
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31400 403-B Payable	1,600.00
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31500 Funds Held in Trust	79,874.64
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Total Other Current Liabilities	91,412.09
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Total Current Liabilities	93,838.64
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Total Liabilities	93,838.64
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Equity

40000 Net Assets

41000 Unrestricted Net Assets	1,273,385.94
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42000 Unrestricted Net Assets - Council Designated	4,178,421.35
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43000 Temporarily Restricted Net Assets	6,183,690.69
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44000 Permanently Restricted Assets	2,699,961.01
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Total 40000 Net Assets	14,335,458.99
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Opening Balance Equity	-
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Retained Earnings	(996,810.99)
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Net Income	1,370,621.31
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Total Equity	14,709,269.31
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<b>TOTAL LIABILITIES AND EQUITY</b>	<b>14,803,107.95</b>
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Synod of Southern California Hawaii  
Investment Fund Balance as of  
December 31, 2019  
(Unaudited)

Investment Funds	Activities	2019
<b>Unrestricted Reserve</b>	Beginning Balance	741,016.38
001075491	Market Value Change	219,143.75
Steward Kaleidoscope	Shares Redeemed ACH	(5,000.00)
Winter all staff	Shares Redeemed ACH	(2,500.00)
Asylum Hospitality	Shares Redeemed ACH	(12,726.00)
PastorLab	Shares Redeemed ACH	(11,000.00)
NTSWest	Shares Redeemed ACH	(11,980.19)
	<b>Ending Balance</b>	<b>916,953.94</b>
<b>Ecclesiastical</b>	Beginning Balance	24,903.32
0001017018	Market Value Change	3,453.63
New Covenant Mutual Fund	<b>Ending Balance</b>	<b>28,356.95</b>
<b>Oiko Credit - 22300</b>	Beginning Balance	100,001.50
109100000069	Shares Redeemed ACH	(1,001.44)
Presbyterian Foundation	Dividend	1,001.81
	<b>Ending Balance</b>	<b>100,001.87</b>
<b>Wilshire Reserve</b>	Beginning Balance	4,509,798.09
506083000164	Net Money Market Activity	93,962.36
	Change in Acct Activity & MV	942,957.92
	Interest	1,083.20
	Disbursement Fiduciary Fee	(31,257.47)
Withdrawals for Operating	Disbursement Cash	(275,000.00)
	<b>Ending Balance</b>	<b>5,241,544.10</b>
<b>CHURCH DEVELOPMENT- 24100</b>	Beginning Balance	3,472,567.29
1038031	Market Value Change	681,951.61
Los Rancho, SD, Pacific	Shares Redeemed - ACH	(67,500.00)
Pacific, SD, Missioninsite	Shares Redeemed - ACH	(68,246.00)
Ebenezer	Shares Redeemed - ACH	(50,000.00)
SDKUPC	Shares Redeemed - ACH	(13,750.00)
Inglewood & Ciclica	Shares Redeemed - ACH	(40,000.00)
	<b>Ending Balance</b>	<b>3,915,022.90</b>
<b>SO. CAL FOUNDATION - 24200</b>	Beginning Balance	195,895.62
New Covenant Mutual Fund	Market Value Change	36,075.29
	<b>Ending Balance</b>	<b>231,970.91</b>
<b>LANGLIE FUND - 24300</b>	Beginning Balance	24,021.28
Temp Restricted	Market Value Change	4,423.70
New Covenant Mutual Fund	<b>Ending Balance</b>	<b>28,444.98</b>
<b>EDWARDS FUND - 24400</b>	Beginning Balance	20,462.73
Temp Restricted	Market Value Change	3,768.43
New Covenant Mutual Fund	<b>Ending Balance</b>	<b>24,231.16</b>
<b>Life Income Plans - 24500</b>	Beginning Balance	25,581.23
Temp Restricted	Market Value Change	1,750.44
313567	<b>Ending Balance</b>	<b>27,331.67</b>
12/31/2019	Ending Grand Total	<b>10,513,858.48</b>
12/31/2018	Beginning Grand Total	9,114,247.44
12/31/2019	<b>Net Change in Investment</b>	<b>1,399,611.04</b>

**Synod of Southern California Hawaii  
Congregational Partnering Grant as of  
December 31, 2019**

	<b>Totals</b>	<b>Los Ranchos</b>	<b>San Fernando</b>	<b>San Gabriel</b>	<b>Riverside</b>	<b>San Diego</b>	<b>Santa Barbara</b>	<b>Pacific</b>	<b>Korean Min</b>
Fund allocation	2,400,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Additional approved fund allocation	1,200,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Reallocation of Hanmi Funds	-	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	(210,000.00)
<b>Sub-totals</b>	<b>3,600,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>240,000.00</b>
<b>Fund usage/allotment:</b>									
2015 Grants Allocation	(1,676,801.67)	(300,000.00)	(375,000.00)	(240,668.00)	(166,133.67)	(145,000.00)	(450,000.00)	-	-
2015 Grants Allocation	(110,000.00)	(85,000.00)	-	-	-	(25,000.00)	-	-	-
2015 Grants Allocation	(69,166.00)	-	-	(16,666.00)	-	-	-	(52,500.00)	-
2018 Grant Allocation	(292,501.00)	-	(75,000.00)	-	-	-	(5,000.00)	(40,000.00)	(172,501.00)
<b>2019 Grant</b>									
P Korean United ck 1788 issued 2/25/19	(11,250.00)								(11,250.00)
P Hosanna ck 1789 issued 2/25/19	(11,250.00)								(11,250.00)
P Honolulu ck 1789 issued 2/25/19	(11,250.00)								(11,250.00)
LR Community Bellflower ck 1787 issued 2/25/19	(11,250.00)								(11,250.00)
LR Woori ck 1787 issued 2/25/19	(11,250.00)								(11,250.00)
LR Orange Canaan ck 1787 issued 2/25/19	(11,250.00)								(11,250.00)
SD Korean United ck 1853	(13,750.00)					(13,750.00)			
P Faith PC ck 1790 issued 2/25/19	(24,000.00)							(24,000.00)	
P Bethesda ck 1790 issued 2/25/19	(10,000.00)							(10,000.00)	
P Westminister ck 1790 issued 2/25/19	(10,000.00)							(10,000.00)	
SD Ebenezer Church ck 1803 issued 3/13/19	(50,000.00)					(50,000.00)			
First Pres of Inglewood ck 1873 issued 7/16/19	(15,000.00)							(15,000.00)	
<b>2019 Grant Allocation</b>	<b>(190,250.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(63,750.00)</b>	<b>-</b>	<b>(59,000.00)</b>	<b>(67,500.00)</b>
<b>Total Allocated</b>	<b>(2,338,718.67)</b>	<b>(385,000.00)</b>	<b>(450,000.00)</b>	<b>(257,334.00)</b>	<b>(166,133.67)</b>	<b>(233,750.00)</b>	<b>(455,000.00)</b>	<b>(151,500.00)</b>	<b>(240,001.00)</b>
<b>Net Remaining Allocated Balance as of 12/31/19</b>	<b>1,261,281.33</b>	<b>95,000.00</b>	<b>30,000.00</b>	<b>222,666.00</b>	<b>313,866.33</b>	<b>246,250.00</b>	<b>25,000.00</b>	<b>328,500.00</b>	<b>(1.00)</b>
<b>Church Development Unallocated Balance</b>	<b>2,653,741.57</b>								
<b>Church Development Fund Balance at 12/31/19</b>	<b>\$ 3,915,022.90</b>								
* Pasadena Presbyteria Church Relaunch SLM	Check issued 1/17/20			\$ 26,000.00					

**Presbyterian Foundation Restricted Funds (Direct Distributions  
Balance as of 12/31/19**

Fund ID	Fund Description	Agreement No	Market Value as of 12/31/2019	Fund Restrictions
102240000219	Dr. James T. McCreight Memorial Fund-34573	19760537	6,876.37	For its use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of the United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240000240	G. Walter Monroe Memorial Fund-90424	19835375	1,271.69	For the purposes of Christian Education. Support the operation of Presbyterian Camps & Conference Center
102240000457	Rex and Laura Lane Memorial Fund-33496	19680154	152,559.49	to support the operation of Presbyterian camps & Conferences center
102240004133	Josephine W. Leonard Fund-34431	19750504	3,842.70	For support of retired ministers, missionaries, full-time lay persons who have been workers or employees and/or spouses of same of The United Presbyterian Church in the U.S.A. who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240004708	Stewart Lacy Memorial Scholarship Fund-37551	19860638	4,792.92	to support the operation of Presbyterian camps & Conferences center
102240004982	Carl E. Berger and Florence L. Berger Memorial Fund-34444	19750525	17,783.74	For the support of the work of the Church in the care of retired clergy and missionaries, and other provisions for the elderly in Southern California. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005061	Dorcas D. Davis Memorial Fund - 7-36510	19860651	196,021.88	To support its work with the Witness for Peace - Pacific Southwest Region, 3782 Holden Avenue, Los Alamitos, California, 90720, to support their work among refugees, and for the oppressed or needy in the United States of America and the world.
102240005066	Dorcas D. Davis Memorial Fund - 12-36513	19860651	122,513.71	To support its [Synod of Southern California & Hawaii] work with Pasadena Union Station, 132 North Euclid Street, Pasadena, California, 91101, to support activities which provide any or all of the following: shelter, food, counseling, job placement or emergency care to people in need. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005257	Addison S. and Flora H. Moore Fund-34432	19750508	12,481.17	The net income only therefrom shall be paid in quarterly payments to the Synod of Southern California for Support of Retired ministers, missionaries, full-time lay persons who have been workers or employees, and/or the spouses of same, of The United Presbyterian Church in the U.S.A. who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005337	Clifford M. and Miriam L. Drury Fund-34452	19750532	3,549.56	To the Synod of Southern California of The United Presbyterian Church in the U.S.A., for support of retired servants of The United Presbyterian Church in the U.S.A., or their spouses, who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005701	Dr. Gladys Whitmore Memorial Fund 2-34559	19760514	5,781.53	For its [Synod of Southern California] use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of the United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240095020	Youth Opportunity Fund-53463	19710506	3,299.12	to support the operation of Presbyterian camps & Conferences center
102240100854	Dorothy H. Annim Fund-34557	19760507	3,265.71	For its [Synod of Southern California] use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of The United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240101570	Ray L. and Leatrice I. Thurston Memorial Fund-36952	19880642	4,660.24	shall use its proportionate share of the said net income for camp development. If there is no development need then it is to be used for maintenance. Zephy Point Conference Center
102240101619	Rex and Laura Lane Memorial Fund-34167	19730508	30,320.48	to support the operation of Presbyterian camps & Conferences center
102240102053	Curtis Fund-47459	20010593	56,613.05	For the relief and benefit of deserving aged persons residing in Southern California and who need the same and who are chosen by said Synod in its discretion. Monte Vista Grove Homes and Westminister Garden Home a 50% - 50% basis. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200516	Van H. and Olive M. Eakes Memorial Fund-52958	19939063	4,090.96	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of same of the Presbyterian Church (U.S.A.) who live in a Presbyterian-related retirement facility. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200772	Rex and Laura Lane Memorial Fund-53341	19680536	63,988.35	to support the operation of Presbyterian camps & Conferences center
102240201908	Hessel-Wonder Family Memorial Fund-53156	19910522	30,673.54	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of the same of the Presbyterian Church (USA) who live in a Presbyterian-related retirement facility located in Pasadena. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240202527	Bates-Coon Family Memorial Fund-56268	19900312	11,380.31	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
102240202774	Bates-Coon Trust Fund-101208	20120038	42,930.21	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
<b>Totals</b>			<b>778,696.73</b>	



Permanent Funds with income benefiting Synod of Southern California and Hawaii -  
as of  
December 31, 2019

Fund ID	Fund Description	Fund Open Date	Agreement No	Market Value 12/31/19
102240000222	Lillian McElhaney Memorial Fund-35416	6/30/1980	19801028	17,264.01
102240000232	Marie D. Messick Memorial Fund-34273	3/30/1973	19730755	17,861.65
102240000294	Francis Greenlee Memorial Fund-33403	12/15/1967	19670622	8,750.74
102240000352	Ralph M. and Beulah Speelmon Memorial Fund-32993	12/31/1973	19640092	10,633.57
102240001001	The Alberta Fund-34447	5/25/1975	19750527	2,695.29
102240004054	Elias Family Memorial Fund-34069	9/30/1979	19720539	44,259.42
102240004068	Alfred A. and Jody Gregory Fund-34730	3/28/1977	19715546	102,016.77
102240004070	Alfred A. and Jody Gregory Family Fund-34732	3/28/1977	19770605	160,628.49
102240004787	O. Scott and Ila W. McFarland Memorial Fund-36521	12/19/1986	19860656	13,803.26
102240005383	Trinidad Salazar Memorial Fund-37116	7/17/1989	19890618	20,675.05
102240005891	Albert E. and Avanelle M. Smith Memorial Fund-36839	9/30/1992	19880067	11,698.35
102240005926	Racial Ethnic Pastoral Scholarship Fund-38372	10/22/1992	19920662	155,273.83
102240005946	Olmstead Trust-38371	10/9/1992	19920661	691,143.01
102240006050	Black Advisory Committee Fund-38965	8/12/1993	19930647	8,736.60
102240070027	Elias Family Memorial Fund-34064	11/7/2002	19720538	14,699.33
102240070030	Elias Family Memorial Fund-34067	11/7/2002	19720538	7,349.64
102240070587	Samuel C. and Mildred L. Rue Fund-34457	2/19/2003	19750549	31,732.95
102240070798	The Synod of Southern California & Hawaii's Dorcas Davis Memorial Fund - 2002-30645	5/8/2003	20030120	672,189.22
102240100648	Betty W. Moore Memorial Fund-36299	10/31/1995	19850417	8,902.48
102240101592	Albert E. and Avanelle M. Smith Memorial Fund-36832	9/30/1992	19880067	11,693.83
102240101747	Choate - McClellan Family Memorial Fund-45632	5/19/2000	20000223	6,407.75
102240101978	Rose M. Baguez Memorial Fund-36846	7/24/2001	19880075	12,088.29
102240202290	Elias Family Memorial Fund-55976	10/31/2009	19790301	53,593.16
102240202291	Elias Family Memorial Fund-55977	10/31/2009	19790301	107,186.38
102240202303	Elias Family Memorial Fund-57953	10/31/2009	19720537	25,106.13
102240202307	Elias Family Memorial Fund-57957	10/31/2009	19720537	12,553.08
102241004023	Anonymous No. 8 - 2 of 3 - Southern California Foundation-32840	6/30/1986	19624841	5,288.52
<b>Total Presbytery Foundation</b>				<b>2,234,230.80</b>

Available Funds	Fund Use	Fund Restrictions
665.42	Capital Expense	No Restrictions
	General Fund	No Restrictions
675.59	REPL	To be used to provide scholarship assistance for a Spanish-American student on a college or seminary level as directed by said National Missions Committee [of the Synod of Southern California]. Provided, however, in the event that there is no longer a need for said scholarship assistance, the income from this Fund shall be paid to the Synod of Southern California to be used for similar purposes whenever the need is greatest.
	General Fund	to the Synod of California, Southern Area for capital needs as shall be determined by the Synod and the proper Presbyteries.
	General Fund	No Restrictions
3,565.23	33% - Disaster Relief 67% - Neighborhood Centers, Campers, church day care center, hospital chaplaincies	Two-thirds shall be used for the support and development of Neighborhood Centers; to provide summer camps for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns. One-third shall be used to establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod.
47,450.20	Urban work	To Synod of Southern California for Urban Work, as directed by the Department of Social and Ecumenical Concerns.
-	General Fund	wherever the need is greatest, as directed by the Trustees of the Synod.
-	Partnering Grant	For new church development.
797.06	Hispanic Ministry	To benefit the Hispanic Ministry of the Synod of Southern California and Hawaii. Income from this fund is to be used above and beyond regular Synod budget amounts for Hispanic Ministries at the discretion of the Hispanic Commission or its successor.
2,813.91	Hungry and homeless	For its [Synod of Southern California and Hawaii] program to assist the hungry and homeless.
-	REPL - Scholarship	Shall use the said income from the Fund hereby established as determined by its Racial Ethnic Pastoral Scholarship Committee. REPL scholarship program
37,513.83	Chaplaincy Consortium	The Synod of Southern California and Hawaii, or its successor, shall use the said income from the fund hereby established to support the Presbyterian chaplaincy program within the bounds of the County of Los Angeles, as may be determined by the Synod of Southern California and Hawaii, or its successor, and in cooperation with such hospital. The chaplain will be a member of the Presbytery of jurisdiction and be an employee of a Presbyterian Church U.S.A.) governing body located within the Synod of Southern California and Hawaii. The Synod of Southern California and Hawaii, or its successor, shall have the privilege of changing the investment vehicle of said gift once every two years according to the investment practices of the Foundation then in effect and shall also annually have the privilege of withdrawing principal of said Fund in excess of \$800,000.00 according to the rules of the Foundation then in effect. Should the principal drop below \$800,000.00, due to market conditions, further withdrawals will not be permitted until the principal is again in excess of \$800,000.00. Any written requests for withdrawal of principal or change of investment vehicle must be received by the Foundation at least ten (10) business days prior to the periodic valuation deadline of March 31, June 30, September 30, December 31, in each year.
-	Black Advisory Committee	shall use said income from the Fund hereby established to benefit the Black Advisory Committee of the Synod of Southern California and Hawaii. NBPC-Southern California chapter
2,511.51	Neighborhood Centers, Campers, church day care center, hospital chaplaincies	For the support and development of Neighborhood Centers; to provide summer camps for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns.
496.04	Disaster Relief	To establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod [of Southern California].
	General Fund	No Restrictions
29,182.91	28% - JPIC 28% - Union Station 44% - Witness for Peace	As an organization bearing costs of performing research, due diligence, and review in the management of the distribution of income from the Fund, the Synod may be compensated from the income from the Fund for reasonable expenses subject to the following conditions. The accounting department of the Synod will routinely study comparable fees charged by other organizations for similar services and, in consideration of the actual costs incurred by the Synod in the performance of these services, propose a schedule of reasonable fees to the Administrative Committee of the Synod Council. The Synod may recover reasonable expenses based upon the schedule of fees approved by the Administrative Committee of the Synod Council. The Synod will divide the net income, less reasonable expenses charged by the Synod as described above, into three shares: one share of 5/18ths to support work with peacemaking and disarmament, one share of 4/9ths to support work among refugees and for the oppressed or needy in the United States of America and the world, and on share of 5/18ths to support activities which provide any, or all, of shelter, food, counseling, job placement, or emergency care for people in need. As to the 5/18ths share for peacemaking and disarmament, the Synod will make distributions to a Southern California program office of a non-profit organization determined by an appropriate committee of the Synod, in its sole discretion, engaged in worthy work dedicated to peacemaking and disarmament. As to the 4/9ths share to support work among refugees and the oppressed or needy in the United States of America and the world, the Synod will make distributions to a Southern California program office of Witness For Peace (Headquarters located in Washington, D.C.). As to the 5/18ths share to support activities which provide any, or all, of shelter, food, counseling, job placement, or emergency care for people in need, the Synod will make distributions to the Union Station Foundation (Headquarters located in Pasadena, CA). Based upon periodic research, due diligence, and review by the Synod's Regional Ministry Committee, or the Synod's appropriate successor committee, if any of the above programs is no longer performing in a manner consistent with Ms. Davis' stated purposes, then the Synod, in its sole discretion, through said committee, will identify another non-profit organization whose Southern California programs are consistent with Ms. Davis' purposes to be the recipient of said share of this fund's net income.
-	La Casa de San Gabriel	to be used in accordance with the terms of this agreement [for a community center] within the Presbytery of San Gabriel.
	Presbyterian Women of the Synod	Presbyterian Women of the Synod of Southern California and Hawaii 1501 Wilshire Boulevard, Los Angeles, California 90017, for the Virginia H. Gaylord Scholarship Fund.
	La Casa de San Gabriel	to the Synod of Southern California and Hawaii for the care and support of underprivileged children of the La Casa de San Gabriel Community Center
466.46	Hispanic Ministry	to be used by the Synod in its Hispanic ministry programs.
	Disaster Relief	To establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod.
15,889.79	Neighborhood Centers, Campers, church day care center, hospital chaplaincies	For the support and development of Neighborhood Centers; to provide summer camps for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects wherever the need is greatest, as directed by the Social and Ecumenical Concerns Commission.
985.73	Neighborhood Centers, Campers, church day care center, hospital chaplaincies	For the support and development of Neighborhood Centers; to provide summer camps for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns.
4,464.31	Disaster Relief	to establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council for the Synod.
-	General Fund	No Restrictions: Income beneficiary to be used to support social programs of the Synod, Church extension work, for special ministries and new churches, scholarship for Presbyterian young people to the summer service projects
147,477.99	<b>Total Interest/dividend in Chase Restricted account</b>	

Permanent Funds with income benefiting Synod of Southern California and Hawaii -  
as of  
December 31, 2019

<b>Total Presbytery Foundation</b>		<b>2,234,230.80</b>	<b>147,477.99</b>	<b>Total Interest/dividend in Chase Restricted account</b>
			1,587.12	General Fund Use
			292.01	PDA Contributions
			20,023.43	JPIC
			1,453.92	SNAC Offering and Donations
			1,991.91	Volunteer in Mission
			301.85	Washington Legislation
			11,020.46	Korean PC
			13,887.94	Crowell - REPL
			24,898.96	Jim and Alice Furuya - REPL
			<b>75,457.60</b>	<b>Chase Restricted Other</b>
<b><u>New Covenant Trust</u></b>				
Wilshire Property Reserve	23100	5,241,544.10		
<b><u>New Covenant Funds</u></b>				
Unrestricted Reserve	22100	916,953.94		
Ecclestical Reserve	22200	28,356.95		
Oiko Credit	22300	100,001.87		
Church Development Fund	24100	3,915,022.90		
Southern California Foundation	24200	231,970.91	31,229.70	Social Programs, Church Extension work, Ministries/New Churches. Young people summer service projects
Langlie Funds	24300	28,444.98	10,426.28	Any Religious or Hospital Use
Edwards Funds	24400	24,231.16	860.91	General Use
Life Income Plan	24500	27,331.67		
<b>Total - NCF Income</b> (see investmenet fund report)		<b>5,272,314.38</b>	<b>42,516.89</b>	<b>Total - NCF Income in Chase Restricted account</b>
			<b>265,452.48</b>	<b>Total In Chase Restricted Fund Balance</b>

**Presbyterian Foundation Restricted Funds (Direct Distributions  
Balance as of 12/31/19**

Fund ID	Fund Description	Agreement No	Market Value as of 12/31/2019	Fund Restrictions
102240000219	Dr. James T. McCreight Memorial Fund-34573	19760537	6,876.37	For its use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of the United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
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102240095020	Youth Opportunity Fund-53463	19710506	3,299.12	to support the operation of Presbyterian camps & Conferences center
102240100854	Dorothy H. Annim Fund-34557	19760507	3,265.71	For its [Synod of Southern California] use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of The United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240101570	Ray L. and Leatrice I. Thurston Memorial Fund-36952	19880642	4,660.24	shall use its proportionate share of the said net income for camp development. If there is no development need then it is to be used for maintenance. Zephy Point Conference Center
102240101619	Rex and Laura Lane Memorial Fund-34167	19730508	30,320.48	to support the operation of Presbyterian camps & Conferences center
102240102053	Curtis Fund-47459	20010593	56,613.05	For the relief and benefit of deserving aged persons residing in Southern California and who need the same and who are chosen by said Synod in its discretion. Monte Vista Grove Homes and Westminister Garden Home a 50% - 50% basis. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200516	Van H. and Olive M. Eakes Memorial Fund-52958	19939063	4,090.96	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of same of the Presbyterian Church (U.S.A.) who live in a Presbyterian-related retirement facility. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200772	Rex and Laura Lane Memorial Fund-53341	19680536	63,988.35	to support the operation of Presbyterian camps & Conferences center
102240201908	Hessel-Wonder Family Memorial Fund-53156	19910522	30,673.54	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of the same of the Presbyterian Church (USA) who live in a Presbyterian-related retirement facility located in Pasadena. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240202527	Bates-Coon Family Memorial Fund-56268	19900312	11,380.31	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
102240202774	Bates-Coon Trust Fund-101208	20120038	42,930.21	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
<b>Totals</b>			<b>778,696.73</b>	

## REPL Funds Available as of December 31. 2019

### Greenlee Funds

2017 3rd qtr Rev	10/31/17	85.13
2017 4th Qtr Rev	12/31/17	85.06
2018 1st Qtr Rev	05/03/18	83.97
2018 2nd Qtr Rev	08/20/18	84.01
2018 3rd Qtr Rev	01/15/19	84.02
2019 Dividends	12/31/19	253.40
Greenlee Funds	Spanish-American scholarship assistance	<u>675.59</u>

### Crowell Advised Fund

William Hughes	01/04/17	500.00
Crowell Advised Fund	05/30/17	2,672.24
Usage-Mileage of NTucker	07/07/17	(12.04)
Rosario Orosco Spring 17 -18 Cycle	08/15/17	(2,500.00)
Gift - Joan West	09/09/17	(90.51)
Mileage- N Tucker	09/09/17	(134.43)
Crowell Advised Fund	05/14/18	2,712.74
Crowell Advised Fund	06/06/19	2,739.94
Crowell Advised Fund	11/19/19	20,000.00
Timothy Lee check 1869	06/14/19	(6,000.00)
September Penn check 1929	11/13/19	(6,000.00)
Crowell Advised Fund		<u>13,887.94</u>

### Jim and Alice Furuya

Withdraw funds for possible reinvestment	11/28/16	53,864.35
Rosario Orosco Spring 17 -18 Cycle	08/15/17	(3,165.39)
Werner Ramirez Spring 17 -18 Cycle	08/15/17	(5,000.00)
Denise Diaaab Spring 17 -18 Cycle	08/15/17	(5,000.00)
Chia Chin Yang Spring 17 -18 Cycle	08/15/17	(6,000.00)
Pia Mabini Spring 17 -18 Cycle	08/15/17	(4,300.00)
Juan Sarmiento Spring 17 - 18 Cycle	11/09/17	(2,000.00)
Stephen Robinson Spring 17 -18 Cycle	11/09/17	(3,500.00)
Jim and Alice Furuya		<u>24,898.96</u>

Total REPL Funds Available In Chase Restricted Savings Account

\$ 39,462.49

### Racial Ethnic Pastoral Scholarship Fund-38372

Acct # 102240005926

REPL Scholarship Committee shall determined the use of income

Interest earned on this investment is not distributed to SYNOD. All Income goes right back to the investment fund

Portfolio	FMV @ 12/31/19
Cash	6,815.81
Fixed Income	57,172.92
Equity	91,285.10
Balance	<u>\$ 155,273.83</u>

## **ATTACHMENT 2**

### **MISSIONINSITE PROPOSAL FOR 2020-2022**

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January 1, 2020

The Rev. Mark Hong  
Executive & Stated Clerk  
Synod of Southern California and Hawaii, Presbyterian Church, U.S.A.  
14225 Roscoe Boulevard  
Panorama City, CA 91402

## **RE: MissionInsite Client Renewal Agreement for Services**

Dear Rev. Hong;

The purpose of this document is to extend the existing contractual services of the MissionInsite **PeopleView™ Base System** with **Neighbor Center** for the **Synod of Southern California and Hawaii** (CLIENT), **all Presbyteries** and their churches.

### **PeopleView™ Base System**

#### **Community Demographic Package**

- Over 70 demographic selections based on the 2010 census data with the 2010 block group geography. The integration of the latest American Community Survey data as well as the current year estimates and 5-year projections provided by Synergos Technologies Inc. (STI). Also included are 10 year forecasts for Population, Households and Age.
- Experian Marketing Services' Mosaic® USA is a household-based consumer lifestyle segmentation system that classifies all U.S. households and neighborhoods into 71 unique segments and 19 overarching groups, providing a 360-degree view of consumers' choices, preferences and habits. The Mosaic® system is the first segmentation tool rebuilt in the U.S. market in the past five to 10 years and reflects critical new data presented in the 2010 census.
- The system includes automatic semi-annual updates for all demographic variables, a mapping Interface on Mapbox maps with Street, Satellite Streets and Satellite and Traffic Views. Also included are church locations plotted on the map, QuickInsite, ExecutiveInsite, FullInsite Summary Reports and Opportunity Scan (which provides ability to analyze any geography for ministry opportunities).

#### **People Plot and Analysis Package**

- All churches have *unlimited use of People Plot*. Churches can plot persons associated with their congregation, including membership types, i.e. members, regular attender, non-regular members or visitors through an easy to use upload interface with unlimited uploads for always current People Plots.
- People Plot includes the coding of all church households by their Mosaic Type. This provides the capability to retrieve names and addresses by selected group for any geographic area and compare congregants to their community/neighborhood in the **ComparativeInsite Report**.

### **Quadrennium: A National Survey of Religious Preferences, Practices and Beliefs**

Survey includes:

- 29 religious/non-religious tradition preferences both now and 10 years ago
- Active membership for 22 denominations now and 10 years ago
- Level of personal concern for 34 lifestyle issues
- Level of agreement or disagreement with 20 social and moral issues
- Current beliefs/feelings about the existence of a god
- Views about the person Jesus
- The level of significance of religious faith in one's life now and 10 years ago
- If currently active in a religious congregation or other religious community
- If active, level of activity

- If active in a religious congregation or other religious community 10 years ago
- 21 possible reasons for non-participation in a religious congregation or religious community
- Reporting the level of 12 media choice preferences
- Rating the importance of 23 activity preferences for participating in or looking for a religious congregation or other religious community

This information is available as the **ReligiousInsite** and **MinistryInsite** Reports.

### **PeopleView™ Neighbor Center**

Household Specific Data is included in annual license. The data is available for approximately 90% of US households. The data is provided by “**Epsilon, a new breed of all-encompassing marketing partner and global leader in making connections between people and brands.**” The unique feature of this data is that it is Household Specific Selected Data. User selected variable filters such as *Children in Household*, *New Movers*, *MOSAIC Household Types* or *Marital Status* will appear on your study map by individual household.

#### **Terms and Conditions**

The available households are visible on the study map and identified by a marker. Household data is available at two levels:

##### *Level 1 Access*

- Provides the ability to select and view household data by attribute on your study map
- Local Church Users must have Neighbor Center access activated by their Regional Agency Administrator in order to select and view household data by attribute on their study map.
- Agency Administrative Users have Neighbor Center access by default. Agency Administrators may add or remove Neighbor Center access for each agency user in their individual user profile.
- Agency Administrators can download the household data in an excel table for internal missional staff planning purposes only. This includes analysis of missional goals, new ministry planning, and for a clearer understanding of the presence of household characteristics such as age, family structure, income etc. These excel tables may not be distributed to any other group outside the immediate paid staff.

**Due to our license restrictions, this data may not be used for any direct contact with these households for marketing purposes such as direct marketing mailings, or personal visitations unless the selected list is downloaded by the Regional Agency or Local Church as defined in Level 2.**

##### **Household data includes:**

1. Household Resident Name
2. Household address
3. Length of Residence
4. Household Age Indicator
5. Household Income Indicator
6. Household Education Indicator
7. Marital Status
8. Household Size Indicator
9. Homeowner Indicator
10. Presence of Children in Home
11. Address Quality Indicator
12. The Mosaic Code from Experian
13. Racial Ethnic Surname Filters

##### *Level 2 Access*

- Provides the ability to purchase and download household address lists for direct contact or marketing. These variables include the new Epsilon data from Level 1 as well as the Census and Mosaic data currently available from MISSIONINSITE.

**Any direct marketing effort using this information without purchase of the selected list is a violation of this license agreement and will result in termination of the agreement.**



### Additional Renewal Agreement Features

**An expanded Ministry Application Planning Tool called Mission Impact.** Mission Impact is a concise summary of ministry applications for each of the 71 lifestyle portraits/types described by the **Mosaic** research. **Available to all users.**

**An online Church Life Survey.** The Church Life Survey is designed to assist a local church to discover their place in the spectrum of church growth and provide a strategic path for the future, discern weaknesses and strengths in ministries and the tactics to be more effective. The Church Life Survey has been created to assist church leaders and members to confront realities and embrace opportunities. **Available on the MissionInsite Web Site.**

### Terms of Agreement

The terms of agreement are for three renewable years with guaranteed pricing commencing on the service initiation date when an authorized signatory of Synod signs, dates and returns a copy of agreement and first year payment to MissionInsite. Each subsequent year of this agreement and 30 days prior to the expiration of the annual license, MissionInsite will submit an invoice to the Synod for the next year's license fee. If license fee is not paid by renewal date Synod, Presbyteries and all churches will become inactive with no access to the study.

If the Synod discontinues the agreement the pricing for the Synod and/or individual Presbyteries will be adjusted to current pricing.

### **Contract Term: From Service Initiation Date – January 1, 2020**

#### Synod of Southern California and Hawaii Cost Summary

Contract Year 1	\$ 8,979
Contract Year 2	\$ 8,979
Contract Year 3	\$ 8,979
<b>Total Contract</b>	<b>\$26,937</b>

#### Payment Dates

January 1, 2020
January 1, 2021
January 1, 2022

### **Summary of agreement pricing**

The **PeopleView System™ with Neighbor Center** for a Presbytery is calculated using the Church Count @ \$42 per church:

See table below with church count per Presbytery.

Presbytery	Number of Churches	Synod Price
Presbytery of Los Ranchos	42	\$1,764
Presbytery of Riverside	30	\$1,260
Presbytery of San Diego	32	\$1,334
Presbytery of San Fernando	32	\$1,334
Presbytery of San Gabriel	44	\$1,848
Presbytery of Santa Barbara	21	\$ 882
Presbytery of the Pacific	51	\$2,142
Synod of Southern California & Hawaii		\$0,000
Totals	252	\$10,564

**If the Synod contracts for all Presbyteries, a 15% discount will apply.  
This will result in an annual cost of \$8,979**

### CLIENT Obligations

The CLIENT understands that some of the mapping databases, aerial images and census demographic databases that are updated and projected are licensed by MISSIONINSITE from third party vendors and remain the sole intellectual property of these vendors. Furthermore, the CLIENT understands that this AGREEMENT extends access rights to the CLIENT for use only by the CLIENT, its affiliated churches and/or anyone assisting the CLIENT in its normal activities. CLIENT may not sell, lease or assign the demographic databases, aerial images or the mapping data to any third party except as such would employ the data in the service of the CLIENT and its affiliated churches. (For example, an outside planning consultant may use and review the data in fulfilling a planning consultation on behalf of the CLIENT. But the same consultant may not use, quote or otherwise refer to the data for any other purpose.)

CLIENT agrees to make appropriate attributions to the data source(s) in any written, graphically displayed or orally delivered presentations that include any piece of data, the presentation of the data or the methodologies by which the data is generated that are provided by MISSIONINSITE.

CLIENT agrees to appoint a staff person/s to fulfill the role of Administrative User (admin. user). This person/s will be responsible to administer access rights to the MISSIONINSITE secure server where the CLIENT data will be available. Included in this responsibility is setting up those persons within the CLIENT that will be granted access rights.

This AGREEMENT includes web based access to the **PeopleView™ Base System** with **Neighbor Center** secure web site. CLIENT agrees to abide by the policies for access as outlined in Schedule A.

### **Support and Training**

MissionInsite provide ongoing support via Live Chat, Email, and Toll-Free Phone. Custom Online Training is available when requested and scheduled at a mutually agreed time between CLIENT and MISSIONINSITE.

On-Site Training is available at additional costs and needs to be requested from your Account Executive.

### **Hold Harmless**

MISSIONINSITE shall indemnify and hold the CLIENT, its officers, agents, and employees harmless, and will defend the CLIENT, its officers, agents and employees from any and all liability arising from or related to the performance of this Agreement, including third party legal actions caused by the acts of MISSIONINSITE.

### **Confidentiality**

MISSIONINSITE shall not, during or at any time following termination of this Agreement with CLIENT, disclose or divulge any information provided by the CLIENT to MISSIONINSITE.

CLIENT does agree to allow MISSIONINSITE to use some elements of the final product for the purposes of demonstration. At no time shall MISSIONINSITE divulge any data about particular congregants to which it has access. MISSIONINSITE fully understands its obligation to protect the privacy of personal congregant data and any confidential CLIENT data in its possession at all times.


This AGREEMENT contains the entire AGREEMENT of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements, either oral or written. This AGREEMENT may only be modified in writing and signed by both parties.

The parties hereto have caused this AGREEMENT to be duly executed by their duly authorized representatives.

**Synod of Southern California and Hawaii**

\_\_\_\_\_  
The Rev. Mark Hong  
Executive & Stated Clerk

**ACS Technologies**

  
\_\_\_\_\_  
Chuck Salter  
Vice President, MissionInsite

Date: \_\_\_\_\_

January 1, 2020  
Tax ID # 57-0660520

### **SCHEDULE A: WEB ACCESS POLICIES**

Access to the MI System is at the center of the services provided to CLIENT. Therefore, the following policies should be followed.

Only authorized persons employed by or representing the CLIENT may be granted access. Granting access to any other party is a violation of this AGREEMENT.

No person granted access rights may access and use any part of the site except in the conduct of CLIENT business. Use of any information on other than for CLIENT business is a violation of this AGREEMENT.

The CLIENT Access area on the MISSIONINSITE web site is password protected. Access will be granted according to those given access by the agency administrative user. These can be set up via the Agency Admin. user interface.

There is no limit on the number of users granted to CLIENT. However, only the CLIENT may authorize users and MISSIONINSITE will only add users upon the formal request of the authorized agent of the CLIENT. Unless otherwise stipulated, the authorized agent is the person signing the AGREEMENT.

## **SCHEDULE B: DATA SECURITY**

### **Data in Transit**

#### **1.A – Web Transfer Security**

Data actively moving from an external system to the MissionInsite system is required to be transmitted over a secure channel. In the case of web transfers, this means all communications to the MissionInsite Maps System are conducted over SSL/TLS. SSL/TLS is required and enforced both by the MissionInsite web servers and the Maps web system.

#### **1.B – FTP Transfer Security**

FTP communications are conducted over SFTP (SSH over FTP) which requires both a username/password combination and a client certificate. When data is provided over SFTP, it is removed from the FTP server upon receipt and moved to a secure storage location which utilizes a secure SSL/TLS tunnel for transfer.

#### **1.C – Network Security**

Firewall, IDS and other boundary services are placed to control communications at external network boundaries which enforce ACLs (Access Control Policies) to manage traffic flow. Secure access points (limited in number) comprehensively monitor inbound and outbound communications. A wide variety of automated monitoring systems designed to detect unusual or unauthorized intrusion attempts (including DDos, MITM, IP Spoofing, Port Scanning and Packet Sniffing) are employed at each access point.

Any data provided is immediately loaded into a MissionInsite relational data store or moved directly to the MissionInsite secure data store. At such time are subject to all security protocols outlined below (see *Data at Rest*).

### **Data at Rest**

#### **2.A – Network Security**

Data that is not actively moving to or from the MissionInsite system is housed centrally on an AWS (Amazon Web Services) virtual server. As such natively benefits from AWS' Global Security Policy which provides facility/hardware level security (see *1.C – Network Security*).

#### **2.B – Access Control**

Access controls to MissionInsite data systems are managed internally by MissionInsite and tightly limited in terms of administrative access. Non-technical staff have access (via the MissionInsite Maps web system) only to what is specifically granted by the MissionInsite Network Security team and have no direct access to the underlying data system. The data system logs authentication failures and those logs are routinely reviewed by the MissionInsite Network Security Staff. Non-relational data is subject to similar access control restrictions and is encrypted at all times.

#### **2.C – Data System Encryption**

MissionInsite data systems all employ "Always Encrypted" technology that transparently and automatically encrypts all sensitive data. This encryption is applied on the fly and makes sensitive data unintelligible to all other systems (including itself) that have not been explicitly granted a decryption key (such as the MissionInsite Maps System).

#### **2.D – Data Backup Encryption**

Data system backups are fully encrypted during the backup process and (in all but limited scenarios) immediately moved off-system to secure AWS storage.

#### **2.E – Non-Relational Data**

All MissionInsite non-relational data (e.g. documents, spreadsheets, etc.) are encrypted using a 256-bit AES algorithm while at rest and subject to company-wide access control restrictions.



## Ministry Benefits of People Plot v2

- **Determine Your Mission Area – Focus Your Ministry in the Community**

**What IS Your Ministry Area? People don't live in perfect circles or zip codes and ministry doesn't happen that way either!** Plotting your members instantly provides church leaders a visual reality of where members of the congregation live across your ministry area. Discover the "Reach" of your church. **Is your primary ministry area 20 Square Miles or 120 Square Miles? What is the "Depth" of your church presence?** Using "Heatmap" you will instantly view areas of the community where your members are most concentrated. **People Plot helps focus your ministry!**



- **Discover if Your Congregation is a Neighborhood, Community, or Regional Church**

People Plot provides display of your congregation by the distance they travel to church. Do 50% of your people live within 3 miles of the church, or within 5 miles, or beyond 5 miles? **Understanding the distance people travel to church is a powerful tool for mission focus and small group ministry development.**

- **Display Persons and Households by Attributes Important to Your Ministry**

**Display people by important attributes such as Members or Visitors. Customizable Categories are Optional:** Examples: Participant in Small Group, Youth Group, Music Ministry, Mission Project, etc.

- **Church Administrators Can Identify People by Geographical Location for Ministry Applications That Include:**

1. Creation of **Neighborhood Small Groups**
2. **Connecting members to visitors** in their neighborhood
3. **Connecting members to new movers** in their neighborhood
4. Identify members affected by any **geographical event such as a natural disaster**

- **Connect People with New Movers**

People Plot provides the ability to **Plot New Movers**. Users may purchase New Mover address lists starting as low as **\$ .10 per record**. Church leaders can visualize where members live in relationship to new persons who recently moved into the community. New Movers address lists are available for purchase as part of the **MI PeopleView™ System**.

- **View People with Thematic Map Variables**

People Plot provides the ability to view people on a Thematic Map. Example: View your people on a Thematic Map in Relationship to: Mosaic HH Types, Population Growth, Singles and Young Families, Household Income, Racial Ethnic Groups, etc. **Visualize demographic trends WHERE your people live!**

- **Who Are We? Who is Our Neighbor? What is Our Church Financial Potential?**

- ✓ **Better serve** your current church households.
- ✓ **Discover new ministry opportunities** with Neighbor households.
- ✓ **Uncover the Financial Potential** of your church!



Using People Plot, **The ComparativeInsite Report** answers these and other essential ministry questions.

Contact MI Support for More Information: [misupport@missioninsite.com](mailto:misupport@missioninsite.com) or 877-230-3212 Ext. 1011

## 10 Key PeopleView System™ Ministry Applications

Custom Demographics Report

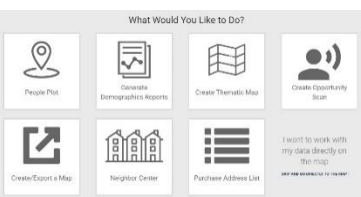
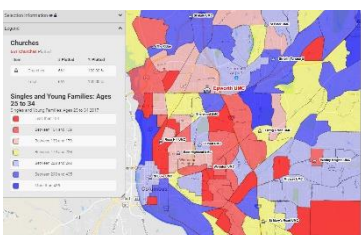
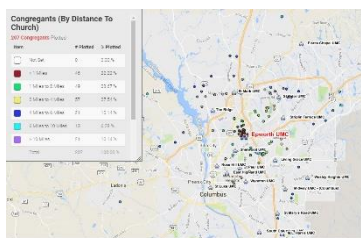
Study Area: Radius (2.5 mi)

Facilities: With Children

Facilities: With Children	2010	2017	2022	2010 %	2017 %	2022 %
Family: Married-couple	2,498	2,332	2,317	50.0%	51.2%	50.4%
Other Family: Female no husband present	2,199	1,763	1,789	41.2%	38.7%	38.9%
Other Family: Male no wife present	446	460	492	8.2%	10.1%	10.7%
<b>TOTAL:</b>	<b>5,143</b>	<b>4,555</b>	<b>4,598</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Summary: Phases of Life

Summary: Phases of Life	2010	2017	2022	2010 %	2017 %	2022 %
Before Formal Schooling: Ages 0 to 4	3,051	3,238	3,238	7.0%	7.0%	7.4%
Required Formal Schooling: Ages 5 to 17	6,782	7,229	7,888	15.5%	16.8%	17.9%
College/Career Status: Ages 18 to 24	5,516	4,641	4,644	12.4%	9.4%	9.2%
Singles and Young Families: Ages 25 to 34	6,750	6,093	5,880	15.0%	13.0%	12.9%
Families and Young Families: Ages 35 to 44	13,849	13,750	11,587	24.9%	24.9%	24.3%
Enrollment Years: Singles/Couples: Ages 45 to 64	4,510	4,896	4,884	10.0%	11.4%	11.0%
Retirement Opportunities: Age 65 and over	6,113	6,218	6,760	14.0%	14.4%	15.4%
<b>TOTAL:</b>	<b>43,651</b>	<b>43,093</b>	<b>44,022</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>



- 1) **Determine Best Ministry Opportunities** – Discovery of Ministry Opportunities Using MissionInsite's **PeopleView System™** Tools Built on Google Maps.
- 2) **Answer Strategic Ministry Questions in Your Community** – What Type of Households Live in Your Ministry Area? Which Neighborhoods Are Growing? What is The Diversity in Your Community? **Does Your Church Membership and Mission Reflect Your Community?**
- 3) **Understand Population Trends BEFORE They Happen with Always Current Demographic Information from STI Pop Stats** – Accepted as a Premier Demographic Forecaster by Companies like Kroger and Walgreens. Information is Updated Twice Each Year Including the 2010 Census, **Current Year Estimates, 5 Year Projections and 10 Year Forecasts.**
- 4) **Make Informed Ministry Decisions Based on LOCAL Religious Preferences, Practices, and Beliefs** – MissionInsite's Proprietary Quadrennium Project: An National Survey of American Religious Preferences, Practices, and Beliefs. The Only Current **Religious Information at Neighborhood Level** Available to Local Churches. **NEW! 2017 MinistryInsite and ReligiousInsite Priorities Reports for local churches!**
- 5) **Identify and Reach Households in Your Ministry Area with MOSAIC USA Lifestyle Segmentation by Experian** – A Global Segmentation System Classifying More than 1 Billion People Worldwide in More than 30 Countries, Updated Annually. The 71 Distinct MOSAIC Household Types Provide the Most Comprehensive Lifestyle Information Available Today. Tom Bandy's **Mission Impact Guide Suggests Ministry Applications** for Each MOSAIC Household Type.
- 6) **Target Specific Demographic Variables with Opportunity Scan** – The Leading Tool for Analyzing and Identifying Regional, Community and Neighborhood Ministry Potential – Down to the Block Group Level (Approx. 1500 Persons). Create Maps and Data Tables with **Top Ministry Target Areas for Your Church or Regional Agency.**
- 7) **Analyze Ministry Opportunities with PeoplePlot** – A Secure System for Local Churches to View and Identify Church Members and Visitors on a Map. Compare Church Households to Neighborhood Households Using the Proprietary **ComparativeInsite Report which includes the Estimated Financial Support Potential for Congregations.** Employ Analytical Tools For Development of Small Group Ministry, Mission Locations and Satellite Ministries.
- 8) **Create Neighborhood Thematic Maps** – Create and Print Custom Neighborhood Maps from More Than 76 Demographic Variables to **Visually Display Mission Reality.**
- 9) **Create Customizable Reports – Choose Only the Information You Want:** Ultimate Flexibility in Selecting Strategic Report Variables for Specific Ministry Applications.
- 10) **Accomplish Essential Tasks in Seconds with NEW USER ASSISTANTS** – Easy Access to Plotting People, Generating Reports & Theme Maps, Opportunity Scan, Create & Export Maps, Neighbor Center and the Purchase of Address Lists with our new User Assistants. Designed for new and returning users as a simplified means to complete essential **PeopleView System™** tasks without additional training.



SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
**COMMISSION OF ASSEMBLY**  
**Called Meeting**  
 Audio-Visual Conference via Zoom.com  
**Saturday, March 28, 2020**

CONVENE The meeting was called to order at 10:00 a.m. by Commission of Assembly Chair Joshua Yee.

ROLL Those present, absent (A), excused (E) and those attending via the internet or telephone (T) are indicated below:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

T TE Joshua Yee – CoAC - PA  
 T RE Pat Niles – SMOD - LR  
 T TE Suzanne Malloy – SVMOD – SB  
 T TE Mark Hong – SC/SE - LR  
 T RE Bill Hughes – Treasurer – SB

Commissioner Members

T RE Sue Currie – LR  
 T RE Frances Lin – SD  
 T TE N'Yisreal Watts-Afriyie – SG  
 Vacancy

Diversity Members

E RE Elizabeth Hicks – PA  
 E RE Hagar Benitez – LR  
 T TE David Won – PA

Presbytery Executives/Designees

T RE Sandy Thoits – SB \*  
 T TE Ken Baker – SF  
 T TE Michael Mudgett – SD  
 T TE Linda Culbertson – PA  
 T TE Lee Ireland – RS  
 T TE Wendy Tajima – SG  
 T TE Forrest Claassen – LR

Ecclesiastical Chairs

T RE Martha Kadue – PA  
 E RE Sharon Wakamoto – LR  
 E TE Sylvia Karcher – RS

Also Present

T RE Fried Wilson – Synod Staff  
 T Joanne Yi-Bortfeld – Synod Staff  
 \* designee

Opening Prayer TE Joshua Yee opened the meeting with a reading from Matthew 25 with a short reflection on the verses and then an opening prayer.

REPORT OF THE STATED CLERK Stated Clerk Mark Hong presented a written report.

Quorum The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present, a quorum being defined as 12 of the 22 members of the commission with at least 4 TE present, 4 RE present and 5 presbyteries represented.

Agenda It was VOTED to approve the agenda as presented.

COMMITTEE ON TE Wendy Tajima and TE David Won presented a written report from

REPRESENTATION  
AND NOMINATIONS  
REPORT

the committee with three action items

For Action

The Committee recommends that the Commission of Assembly confirm the nomination of TE David Won (Pacific) and TE Wendy Tajima (San Gabriel) as co-moderators of the Committee on Representation and Nominations for 2020.

It was VOTED confirm the nomination of TE David Won (Pacific) and TE Wendy Tajima (San Gabriel) as co-moderators of the Committee on Representation and Nominations for 2020.

The Committee recommends that the Commission elect the following candidates for current vacancies:

**Commission of Assembly Commissioner Member**  
RE Melodee Kistner, Riverside

**Permanent Judicial Commission, Class of 2025**  
CRE Mickey Fenn, Santa Barbara

The Chair called for nominations from the floor. Hearing none, the the Chair called for a vote and these two people were elected.

Recommendation for  
Action

The Committee recommends that CRE Mickey Fenn (Santa Barbara) and CRE Ruth Mandenach (San Fernando) be nominated and elected by the Commission of Assembly to the Committee on Representation and Nominations, Class of 2022. There are additional vacancies, including a representative from San Diego. CoRN members are nominated by CoA and elected by the Synod, not by CoRN.

A motion was made, seconded and passed to nominate CRE Mickey Fenn and CRE Ruth Mandenach to the Committee on Representation and Nominations.

The Chair called for nominations from the floor. Hearing none, the chair called for a vote and these two people were elected.

For Information

The following items was reported for information

Request Sent to  
Committees and  
Workgroups

The Committee requested that Commission of Assembly Committees (as approved in October 2019) organize themselves by confirming current members and assigning them to classes for 2020, 2021, and 2022 by seniority. The attached memo was sent to the committees on March 12, 2020, with the request that information be returned by April 30, 2020. With this information, the Committee will identify and attempt to fill vacancies.

Resignation

CoA Member RE Elizabeth Hicks (PA) has submitted a letter of



resignation due to the need to cut back some of her commitments. Her resignation was accepted by the CoA at its February 15 meeting.

Additional Vacancies  
to be Filled

There was discussion that additional members are needed on the Committee on Representation and Nominations. Pat Niles and Frances Lin suggested several names and offered to follow up with those persons.

Synod Assembly  
Date Change

The Stated Clerk reported that date of the Synod Assembly has been moved to Saturday, December 5 from Saturday, November 14 due to a conflict with another meeting scheduled for November 14. The Assembly has been invited to meet at the Monte Vista Presbyterian Church in Newbury Park, a member of the Santa Barbara Presbytery.

POLITY AND  
RECORDS  
COMMITTEE  
REPORT

The minutes of their meeting of March 19 were distributed as a part of the reports for this meeting of the Commission of Assembly. Committee Chair, RE Martha Kadue, reported for the committee.

The committee had been asked to review two overtures to the General Assembly and make recommendations to the Commission of Assembly as to whether or not the Synod should concur with those overtures.

Overture on Benefits  
for Mid-Council  
Executive Staff

The first is the Overture on Benefits for Mid-Council Executive Staff proposed by John Calvin Presbytery. Changes made to the Board of Pensions menu of benefits in 2017 has given rise to the inequity in cost of benefits between ruling elder staff and teaching elder staff. The committee members generally found unacceptable the inequity in cost that placed the employing presbyteries and synods in a difficult position of incurring additional benefit costs or taking ordination into account in hiring decisions, or potentially depriving ruling elder employees of equal benefits.

**Recommendation #1**

The Committee recommends that the Commission of Assembly concur on the overture on Benefits for Mid-Council Executive Staff proposed by John Calvin Presbytery.

It was VOTED to concur with this overture with one abstention. TE Claassen abstained since it would be reviewed first by the Advisory Committee on the Constitution the overture, of which he is member.

Overture on Creating  
a Task Force on  
Creating a Korean-  
Language  
Nongeographic  
Presbytery on the

The second is the Overture on Creating a Task Force on Creating a Korean-Language Nongeographic Presbytery on the West Coast proposed by the Northwest Coast Presbytery.

TE Mark Hong provided the history of the non-geographic Korean-language presbyteries that have existed (Hamni in Southern

West Coast

California) or that currently exist (one in the Southeast, one in the Chicago area, and one in the East Coast area). He also noted the reasons that this Synod asked General Assembly to dissolve Hamni Presbytery, and that the Korean-language churches have largely successfully assimilated into the stable and harmonious church governance of their geographic presbyteries.

**Recommendation #2**

The Committee recommends that the Commission of Assembly not concur in the Overture and that Synod take a position opposing the overture at General Assembly.

After discussion, a motion was made, seconded and VOTED to postpone this item indefinitely.

GRANTS TO THE  
PRESBYTERIES

During the last two weeks, the presbytery executives had been talking with Mark Hong about the possibility of the Synod providing funds to the help the presbyteries in aiding their churches during this pandemic period. Several of the presbyteries have already allocated some of their own funds for this purpose.

There was discussion about the amount of the presbytery grants, the source of the funds, and the procedures needed to access the funds. There was considerable discussion concerning these items. An initial motion was made, seconded and amended several times.

The final motion presented was as follows:

**That the Synod of Southern California and Hawaii make available \$150,000 per presbytery for use within calendar year 2020 to address critical financial needs within the presbytery arising from the COVID-19 pandemic. The Synod would disburse the funds upon written request of the Executive Presbyter or Stated Clerk.**

The motion was passed. The Synod and Synod Treasurer would determine which account(s) will be tapped for these funds as needed.

There was also discussion about an offering a "jubilee year" that would not require churches and presbyteries to pay Synod per capita. The Commission decided to take no action on this item.

OTHER BUSINESS

TE Mark Hong reported that at this time GA Commissioner Orientation will still take place on Saturday, April 25. The session will take place entirely via Zoom.

COVID-19 Concerns

Prayers were requested for several persons in the presbyteries having problems related to the COVID-19 virus.

ADJOURNMENT

As there was no new business, the Moderator asked RE Pat Niles to close the meeting with prayer remembering the concerns expressed by those around the table. The meeting was adjourned at 11:30 a.m.

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Mark Hong, Stated Clerk

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Fried R. Wilson, Journal Clerk

